

भारतीय डाक विभाग, मुख्य पोस्टमास्टर जनरल का कार्यालय  
DEPARTMENT OF POSTS, INDIA, O/O CHIEF POSTMASTER GENERAL  
महाराष्ट्र सर्किल, मुंबई 400001, MAHARASHTRA CIRCLE, MUMBAI 400001.

BY HAND

To,

The ADPS (Technology)  
O/o. The Chief PMG,  
Maharashtra Circle,  
Mumbai-400 001.


No. PG/102<sup>nd</sup> DAK ADALAT / 2017 Dated at Mumbai the 21.08.2017

Sub:- Pro forma for complaints preferred in 102<sup>nd</sup> Dak Adalat to be held on  
26.09.2017 at 15.00 hrs. in Circle Office.

The 102<sup>nd</sup> Dak Adalat is fixed on 26.09.2017 at 15.00 hrs. in Circle Office Mumbai.  
The proforma for the same is enclosed herewith.

It is therefore requested to kindly arrange to upload the said proforma on  
[www.maharashtrapost.gov.in](http://www.maharashtrapost.gov.in)

Encl : As above.

  
(आर.एन. चेटुले)  
21/08  
(R. N. Chetule)

सहायक निर्देशक( .शि.लो)/निरिक्षण , मुख्य पोस्टमास्टर जनरल का कार्यालय  
Asstt. Director Postal Services (PG/Inspn), O/O Chief Postmaster General  
महाराष्ट्र सर्किल, मुंबई 400 001, Maharashtra Circle, Mumbai 400 001.

ASP(17)

**Proforma for complaints preferred in 102<sup>nd</sup> Dak Adalat to be held on 26.09.2017 at 15.00 hrs in the office of Chief Postmaster General Maharashtra Circle, Mumbai GPO Building, 2<sup>nd</sup> Floor, Mumbai-400 001 ( Last Date 11.09.2017).**

1. SL No.
2. Name of the complainant along with full Postal Address, e-mail ID, contact no. etc.
3. Nature of Complaint/Grievances.
4. Details of Postal Authority/Authorities with whom the grievance was taken up earlier.  
Post Office/Mail Office.  
Name of the Division/Unit,  
Name of the Region.
5. Reply received from the proper authority. Copy of the correspondence may please be enclosed.
6. Reasons for further grievance/level of settlement with the response of the proper authority.
7. Specific relief which is requested by the applicant from this Department.