

भारतीय डाक विभाग, मुख्य पोस्टमास्टर जनरल का कार्यालय

DEPARTMENT OF POSTS, INDIA

O/o THE CHIEF POSTMASTER GENERAL

महाराष्ट्र सर्किल, मुंबई 400 001.

MAHARASHTRA CIRCLE, MUMBAI-400 001.

**Pro forma for complaints preferred in 107<sup>th</sup> Dak Adalat to be held on 28.12.2018 at 11.00 am in the office of Chief Postmaster General Maharashtra Circle, Mumbai GPO Building, 2<sup>nd</sup> Floor, Mumbai-400 001.  
(Last Date 10.12.2018)**

1. SL No
2. Name of the complainant along with full Postal Address, E-Mail ID, Contact no. etc.
3. Nature of Complaint/Grievances.
4. Details of Postal Authority/Authorities with whom the grievance was taken up earlier.
  - i. Post Office/Mail Office
  - ii. Name of the Division/Unit
  - iii. Name of the Region
5. Reply received from the proper authority. Copy of the correspondence may please be enclosed.
6. Reasons for further grievance/level of settlement with the response of the proper authority.
7. Specific relief which is requested by the applicant from this Department.