विषय / Sub: Draft Circle Gradation List of HSG II officials in RMS Divisions in Maharashtra Circle.

This is regarding preparation of Gradation List of HSG II cadre in RMS Divisions. A draft Gradation list of HSG – II officials in RMS Divisions is prepared and enclosed herewith. In this regard following instructions are given:

1) The draft Gradation list may be circulated in all the Divisions under your Region amongst HSG II officials to see entries therein. Officials after seeing entries in draft Gradation list shall give acknowledgements for having seen it. Such acknowledgement should be collected from all the officials in the Division and kept in separate file at Divisional Office. It will be obtained by Circle Office when required.

2) Representations, if any from the officials for changes in the draft Gradation list may be obtained by Divisional heads along with copies of concerned documents. Such representations along with copies of documents should be submitted to Circle Office in one lot on or before 10.07.2020.

3) Divisional head will get the entries in draft Gradation list verified with respect to service records like Service Book, Personal File etc and report discrepancy if any to Regional Office. Regional Office will submit a consolidated report to Circle Office on or before 10.07.2020.

4) If name of any official is found omitted in the draft Gradation list it may be informed to Circle Office with all relevant particulars by Regional Office on or before 10.07.2020

On receipt of reports from Regional Office Gradation list will be issued. Thereafter if any representation is received from the official it will not be entertained. This may be brought to the notice of officials concerned.

The last date of receipt of representation if any and report from Regional Office and Divisional is 10.07.2020.

Encl. As above

(B Chandrakantha Kamath)
Asstt. Postmaster General (Staff),
For The Chief Postmaster General,
Maharashtra Circle, Mumbai 400001.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the official</th>
<th>Division</th>
<th>B.Com</th>
<th>B.Sc.</th>
<th>M.A.</th>
<th>M.Com</th>
<th>M.Sc.</th>
<th>M.Tech</th>
<th>B.E.</th>
<th>B.Tech</th>
<th>JEO (PR)</th>
<th>JEO (SM)</th>
<th>JEO (IT)</th>
<th>JEO (HMS)</th>
<th>JEO (Others)</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Shri C. T. Gandhi</td>
<td>Central</td>
<td>01.07.2006</td>
<td>26.03.1966</td>
<td>30.03.2017</td>
<td>16.09.2018</td>
<td>2.03.1950</td>
<td>31.03.1980</td>
<td>01.03.1980</td>
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<tr>
<td>2</td>
<td>Shri K. Pali (S.Y.)</td>
<td>Division</td>
<td>01.07.2006</td>
<td>08.01.1966</td>
<td>30.04.2014</td>
<td>24.08.2011</td>
<td>03.01.1980</td>
<td>11.02.1960</td>
<td>03.01.1980</td>
<td>01.06.1960</td>
<td>01.05.1980</td>
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<td></td>
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</tr>
<tr>
<td>3</td>
<td>Shri V. C. Gehwal</td>
<td>NIBI STG</td>
<td>01.07.2006</td>
<td>09.05.1996</td>
<td>01.05.2019</td>
<td>22.09.2013</td>
<td>01.06.1961</td>
<td>03.06.1990</td>
<td>23.08.2013</td>
<td>01.06.1960</td>
<td>01.03.1980</td>
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<td>4</td>
<td>Shri V. K. Gehwal</td>
<td>Pune Div</td>
<td>01.07.2006</td>
<td>18.06.1966</td>
<td>04.05.2019</td>
<td>20.06.1970</td>
<td>13.06.1990</td>
<td>01.06.1960</td>
<td>01.03.1980</td>
<td>01.06.1960</td>
<td>01.03.1980</td>
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**Vacancy**

Secretary

Worthing

Post

Sanctioned